

OLIVET COMMUNITY SCHOOLS

255 First Street
Olivet, Michigan 49076
(269) 749-9129

Board Meeting Minutes

Minutes: Regular Meeting of the Olivet Board of Education
Date: November 14, 2011
Time: 6:30 p.m. to 9:16 p.m.
Place: Olivet Middle School Library, Olivet, Michigan

This is a meeting of the Olivet Board of Education, notice of the meeting, time, date and subject matter has been properly posted in accordance with Michigan Statute 15.263. Michigan Statute 15.268 provides for closed session meetings of the Board of Education.

Members Present:

Beth Page, President
Irene Perry, Vice-President
Patricia Sheets, Secretary
David Judd, Treasurer
Ron Wilson, Trustee
Rick Platzter, Trustee
Kevin Sharp, Trustee

Administrators Present:

Randal VanDyke, Interim Superintendent/OHS Principal
Brooke Judd, Interim Assistant Superintendent
Brock Peters, FPE Principal
Gail Williams, Director of Business

Staff & Others Present

Teresa Montague, Administrative Assistant to Superintendent
Martin Harris, Facilities Manager
Danny LaPoint & Guest

A. Call to Order

President Page called the meeting to order at 6:30 p.m.

B. Adoption of Agenda

It was moved by Irene Perry, seconded by David Judd to amend the revised agenda presented at the meeting: Move: Superintendent Reports before Board Reports; Add Action Item Personnel #4: Hiring of Vince Morrison as 3rd OMS Basketball Coach and Add: L Closed Session: Attorney/Client Communication. The motion was approved 7-0-0.

C. Routine Matters

1. Approval of Minutes: October 24, 2011 Regular Meeting

It was moved by Irene Perry, seconded by Ron Wilson to approve the minutes of the October 24, 2011 regular Board meeting as presented. Motion carried 6-0-1, Judd abstained.

2. Approval of Minutes: October 24, 2011 Closed Session

It was moved by Irene Perry, seconded by Pat Sheets to approve the minutes of the Closed Session of October 24, 2011 as presented. Motion carried 6-0-1, Judd abstained. Motion carried 6-0-1, Judd abstained.

3. Approval of Minute: November 7, 2011 Finance Committee Meeting

It was moved by David Judd, seconded by Kevin Sharp to approve the minutes of the Finance Committee meeting held on November 7, 2011 as presented. Discussion: David Judd explained the addition of a "severance" clause and clarification of the language added to the Administrative Contract Template. With no other discussion, the motion was approved 3-0, Ayes: Judd, Sharp, Wilson.

4. Payment of Bills

It was moved by David Judd, seconded by Ron Wilson to approve disbursements totaling \$227,731.96 which includes \$125,418.05 for prepaid checks, \$9,644.76 in Capital Projects checks and \$92,669.15 in current operating checks. Motion carried 7-0-0.

5. Treasurer's Report

It was moved by David Judd, seconded by Irene Perry to approve the Treasurer's Report as presented. Motion carried 7-0-0.

6. Correspondence

None.

D. Public Input

None.

E. Board Professional Development

Board members present information they learned at the MASB Fall Conference sessions. Topics shared included: School Culture, Bullying, American School Climate Survey.com, including trust and the positive relationships that need to take place to create a positive school culture; Open Meetings Act, Power of Data, School Meals and the importance of a good nutrition, Tenure, Teacher Evaluations, Board Elections, Personal Property Tax and how this could affect school funding, Social Network issues and Superintendent Evaluations.

F. Staff Reports

A written report was provided by Mary Galsterer. A verbal report was given by Brock Peters.

G. Action Items

Finance

1. MDE Best Practice Incentive Resolution

It was moved by David Judd, seconded by Irene Perry to approve the MDE Best Practice Incentive Resolution as presented. Roll call vote: Ayes: Perry, Judd, Page, Sheets, Wilson, Sharp, Platzer. Motion carried 7-0-0

OPERATIONS

1. Approval of Snow Plowing Bid from D & J Excavating

It was moved by Kevin Sharp, seconded by Ron Wilson to approve the snow plowing bid from D & J Excavating as reviewed and presented at the meeting held on October 24, 2011. Roll call vote: Ayes: Judd, Page, Sheets, Wilson, Sharp, Platzer, Perry. Motion carried 7-0-0.

POLICY

1. Approval of the new Coaching Handbook

It was moved by Irene Perry, seconded by Rick Platzer to approve the Coaching Handbook as amended on page 60, #4: the language will be changed to reflect that the volunteer coach is responsible for payment of the criminal background/fingerprint costs. Roll call vote: Ayes: Page, Sheets, Wilson, Sharp, Platzer, Perry, Judd. Motion carried 7-0-0.

PERSONNEL

1. Approval to Hire Carlee Ivy, Substitute Food Service Employee

It was moved by Pat Sheets, seconded by Irene Perry to approve the hire of Carlee Ivy as a substitute food service employee and that she be placed at Classification V, probationary rate of the Support Staff Handbook. Roll call vote: Ayes: Sheets, Wilson, Sharp, Platzer, Perry, Judd, Page. Motion carried 7-0-0.

2. Re-alignment of Student Support Services

It was moved by Pat Sheets, seconded by Irene Perry to approve the re-alignment of Todd Page, Student Support Services Coordinator as presented. (A revised Organizational Chart was presented for review). Roll call vote: Ayes: Wilson, Sharp, Platzer, Perry, Judd, Sheets. Motion carried 6-0-1, Page abstained.

3. Hiring of Freshmen Boys Basketball Coach, Andy Clark

It was moved by Pat Sheets, seconded by Irene Perry to approve the hire of Andy Clark as the OHS Freshmen boy's basketball coach and that this motion supersede the previous motion hiring Eddie Collins. Roll call vote: Ayes: Sharp, Platzer, Perry, Judd, Sheets, Wilson. Motion carried 6-0-1, Page abstained.

4. Hiring of 3rd OMS Boys Basketball Coach, Vince Morrison

It was moved by Pat Sheets, seconded by Irene Perry to approve the hire of Vince Morrison as the OMS 3rd boys basketball coach as presented. Roll call vote: Ayes: Platzer, Perry, Judd, Page, Sheets, Wilson, Sharp. Motion carried 7-0-0.

At 7:18 p.m. President Page declared a recess for members and guests to share refreshments and a cake celebrating Randy Vandyke and Beth Page's birthday. The meeting reconvened at 7:29 p.m.

H. Informational Items

1. OHS Student Request to not attend 2nd Semester: Randy VanDyke share details of this request.
2. Administrative Contract Template: David Judd gave clarification to the recommended language.
3. 2011-2012 Administrative Contracts: Contracts will be prepared based on the above revised language.
4. Freshmen Cheerleading: Randy VanDyke spoke to the number of students signed-up and that fact that they will need to have tryouts.
5. Olivet Middle School Cheerleading: Randy VanDyke also spoke to the number of students signed-up and the possibility of having tryouts. Due to the lateness of this request the girls may only be able to cheer the second half of the season. There was discussion about the cost and time of this request.

I. Public Input

None.

J. Interim Superintendent & Interim Assistant Superintendent Input

Randy VanDyke and Brooke Judd reported on the following topics: Election dates, Prom/se Grant opportunity to receive I-pads for classroom teachers teaching Math, including principals; DEAN Transportation and the sale of our bus; FPE custodial update; Policy Update; School Enrollment article from the Battle Creek Enquirer (there seems to be inaccurate reporting); 911 and schools with multi-line telephone systems (handout); an employee resignation (Steve Bentley), and Dean Peters returned to work this week.

K. Board Input

1. CASBMA Citizen and Professional Award Nominations
2. Governor's Summit
3. BAA (Bureau of Assessment & Accountability):
David Judd explained how the BAA has become a Bureau at MDE that is broken into three offices: Standards, Financial, Cycle metric.
4. Board Member Terms (December, 2012 & # of Years)
5. MASB Superintendent Search Profile

6. Christmas: Last year members of the Board made donations to share in helping a family at Christmas. President Page asked Board members if they would like to do this again or welcomed suggestions.

L. Closed Session: Attorney/Client Communication

It was moved by Irene Perry, seconded by Rick Platzer to enter closed session to review an Attorney/Client letter from Thrun Law Firm at 8:34 p.m. Roll call vote: Ayes: Perry, Judd, Page, Sheets, Wilson, Sharp, Platzer. Motion carried 7-0-0.

Randy VanDyke, Brooke Judd, Gail Williams and Teresa Montague attended the closed session. The meeting returned to open session at 9:13 p.m.

M. Commendations & Thank Yous

It was moved by Beth Page, seconded by Irene Perry to approve commendations to organizers of the FPE Math/Literacy Night with author Jean St. Jean, Malia Koger, Kelli Gouba, Lynne and Dave Funk and the Cast, Crew and Orchestra for the wonderful production of Wizard of Oz. Motion carried 7-0-0.

N. Future Meetings

Regular Board Meeting: Monday, November 28, 2011 @ 6:30 p.m.

O. Adjournment

The meeting was adjourned at 9:16 p.m.

Respectfully submitted,

Olivet Board of Education

T. Montague