

OLIVET COMMUNITY SCHOOLS

255 First Street

Olivet, Michigan 49076

(269) 749-9129

Board Meeting Minutes

Minutes: Regular Meeting of the Olivet Board of Education
Date: Monday, June 13, 2011
Time: 6:30 p.m. to 10:48 p.m.
Place: Olivet Middle School Library, Superintendent's Office, Olivet, MI 49076

This is a meeting of the Olivet Board of Education, notice of the meeting, time, date and subject matter has been properly posted in accordance with Michigan Statute 15.263. Michigan Statute 15.268 provides for closed session meetings of the Board of Education.

Members Present:

Beth Page, President
Irene Perry, Vice-President
David Judd, Treasurer
Patricia Sheets, Secretary
Rick Platzer, Trustee
Kevin Sharp, Trustee (arrived: 6:35)
Ron Wilson, Trustee

Administrators Present:

David Campbell, Superintendent
Teresa Montague, Adm. Assistant
Gail Williams, Director of Business
Randy VanDyke, OHS Principal
Brooke Judd, Director: Data, Operations &
Technology, OMS Interim Co-Principal

Others Present

Karla Love, Food Service Supervisor

- A. Call to Order
President Page called the meeting to order at 6:30 p.m.
- B. Adoption of Agenda
It was moved by Irene Perry, seconded by David Judd to approve the agenda as Presented. Motion carried 7-0-0.
- C. Routine Matters
1. Approval of Minutes: May 23, 2011 Regular Meeting
It was moved by Irene Perry, seconded by Pat Sheets to approve the May 23, 2011 regular board meeting minutes as presented. Motion carried 7-0-0.
 2. Approval of Minutes: May 23, 2011 Regular Meeting: Closed Session
It was moved by Irene Perry, seconded by Rick Platzer to approve the minutes of the closed session held on May 23, 2011 as presented. Motion carried 7-0-0.
 3. Approval of Minutes: June 6, 2011 Finance Committee Meeting
It was moved by David Judd, seconded by Ron Wilson to approve the minutes of the Finance Committee held on June 6, 2011 as presented. Motion carried 3-0-0, Judd, Wilson, Sharp.
 4. Approval of Treasurer's Report
It was moved by David Judd, seconded by Ron Wilson to approve the Treasurer's Report as presented. Motion carried 7-0-0.

5. GASB54 Update from Gail Williams, Director of Business

Gail Williams, Director of Business presented the GASB 54 Resolution received from the district auditors and answered Board member questions. There were questions from members asking if this was a required resolution or a recommended resolution. Gail stated that it was a Federal recommendation. Superintendent Campbell also shared his thoughts related to this Fund Balance Policy resolution. Gail will provide further clarification on this resolution at the next meeting.

6. Approval of Payment of Bills

It was moved by David Judd, seconded by Ron Wilson to approve disbursements totaling, \$288,009.71, which includes \$117,637.24 for prepaid checks and \$170,372.47 in current operating checks. Motion carried 7-0-0.

7. Correspondence

Board members reviewed an e-mail correspondence from Sallie Spencer.

D. Public Input

None.

E. Board Professional Development

Karla Love, Food Service Supervisor reviewed her report, 2010-2011 Year at a Glance and Goals for 2011-2012. She also included information from USDA "Equity in School Lunch Pricing" provision information regarding future school lunch prices. She then reviewed her recommended meal rates for the 2011-2012 school year to comply with the USDA guidelines. There was much discussion about this topic. Superintendent Campbell suggested further review and discussion. Karla departed the meeting at this time.

F. Staff Reports

Written reports were reviewed from the high school principal and elementary principal. Brooke Judd was present and stated that Mr. Campbell asked her to give the Board an update on what she had been doing (as Interim Co-Principal) these past few months.

G. Action Items

Policy

1. Approval of 2011-2012 School Calendar

It was moved by Irene Perry, seconded by Rick Platzer to approve the 2011-2012 school calendar as presented. Discussion: Superintendent Campbell commented that the OEA (Teachers) had approved this calendar. Roll call vote: Ayes: Page, Sheets, Sharp, Perry, Wilson, Platzer, Judd. Motion carried 7-0-0.

H. Informational Items

1. Lunch price recommendation

I. Public Input

None.

J. Superintendent's Report

Superintendent Campbell reviewed the written Budget Update memo dated June 10, 2011 while Gail Williams provided an updated budget spreadsheet. Superintendent Campbell reviewed the updated handout; provided a Cost Analysis handout related to teacher insurance comparing MESSA and BCBSM and how that also impacted the district

budget. He discussed staffing; the Early Retirement Incentives; Schools of Choice enrollment; Substitute Teacher Calling options; Kiv Kramer's Scouting Eagle Scout project; the Herb Haygood Football Camp being offer at Olivet in July and the connection to Heather Sheets; discussed a bus/car accident; discussed Legislative Update: HB4152, Tenure, Insurance; set a date of June 27, 2011 for the OMS Principal interviews and discussed the year end activities.

At 8:34 p.m. President Page declared a recess. Brooke Judd and Teresa Montague departed the meeting. The meeting reconvened at 8:39 p.m.

K. Closed Session: Negotiations

It was moved by Pat Sheets, seconded by David Judd to enter closed session at 8:40 p.m. for the purpose of discussing teacher negotiations. Roll call vote: Ayes: Sheets, Sharp, Perry, Wilson, Platzer, Judd, Page. Motion carried 7-0-0.

The meeting returned to open session at 9:49 p.m.

L. Board Input

Board members reported on a variety of topics.

M. Commendations

It was moved by Beth Page, seconded by Irene Perry to send commendations to the following: Todd Page and Ben Wilson for organizing 8th grade Celebration, Brenda Dedafoe for field trip organization for the Band and Choir, the Wilkinson's for their \$1200 donation to a Binder Park Zoo field trip, Katy Barkley for obtaining the KVA championship in the 880, mile, 2 mile and shot put events in track and for breaking a KVA League record in the mile of 5:15. Motion carried 7-0-0.

N. Future Meetings

Monday, June 27, 2011 at 6:30 p.m., Regular Board Meeting

O. Adjournment

President Page declared the meeting adjourned at 10:48 p.m.

Respectfully submitted,

Olivet Board of Education

TM

To be approved: June 27, 2011

OLIVET COMMUNITY SCHOOLS

255 First Street
Olivet, Michigan 49076
(269) 749-9129

Board Meeting Minutes

Minutes: Finance Committee Meeting of the Olivet Board of Education
Date: Monday, June 6, 2011
Time: 7:00 p.m. to 9:39 p.m.
Place: Olivet Middle School, Superintendent's Office, Olivet, MI 49076

This is a meeting of the Olivet Board of Education, notice of the meeting, time, date and subject matter has been properly posted in accordance with Michigan Statute 15.263. Michigan Statute 15.268 provides for closed session meetings of the Board of Education.

Members Present:

David Judd
Kevin Sharp
Ron Wilson

Administrators Present:

David Campbell, Superintendent
Gail Williams, Director of Business

A. Call to Order

The meeting was called to order by Chairperson David Judd at 7:01 p.m.

B. Adoption of Agenda

It was moved by Ron Wilson and seconded by Kevin Sharp to adopt the agenda as presented. Motion carried 3-0-0.

C. Public Input

None.

D. Information Items

1. Reviewed estimates for the 2010-2011 budget. Discussed revenues and budgetary impact of staff changes.
2. Reviewed staff levels for 2011-12, including potential class sizes and enrollment projections.
3. Reviewed a draft of the 2011-2012 budget.
4. Reviewed Budget Committee List/Potential Cuts as well as the survey results. Discussed Early Retirement Incentives for support staff, insurance concessions, privatizing substitute teachers.
5. Discussed the next steps in the process.

E. Public Input

None.

F. Adjournment

The meeting was adjourned at 9:39 p.m. by David Judd.

Respectfully submitted,

Finance Committee of the
Olivet Board of Education
DC/tm

Approved: June 13, 2011

OLIVET COMMUNITY SCHOOLS

255 First Street

Olivet, Michigan 49076

(269) 749-9129

Board Meeting Minutes

Minutes: Regular Meeting of the Olivet Board of Education
Date: Monday, May 23, 2011
Time: 6:30 p.m. to 10:10 p.m.
Place: Olivet Middle School Library, Olivet, MI 49076

This is a meeting of the Olivet Board of Education, notice of the meeting, time, date and subject matter has been properly posted in accordance with Michigan Statute 15.263. Michigan Statute 15.268 provides for closed session meetings of the Board of Education.

Members Present:

Beth Page, President
Irene Perry, Vice-President
David Judd, Treasurer
Patricia Sheets, Secretary
Rick Platzer, Trustee
Kevin Sharp, Trustee
Ron Wilson, Trustee (arrived 7:12 p.m.)

Administrators Present:

David Campbell, Superintendent
Teresa Montague, Adm. Assistant

A. Call to Order

President Page called the meeting to order at 6:31 p.m.

B. Adoption of Agenda

It was moved by Pat Sheets, seconded by Irene Perry to adopt the agenda as presented. Motion carried 6-0-0.

C. Routine Matters

1. Approval of Minutes: May 9, 2011

It was moved by Irene Perry, seconded by Pat Sheets to approve the minutes of the May 9, 2011 regular board meeting as presented. Motion carried 6-0-0.

2. Approval of Minutes: May 9, 2011: Closed Session

It was moved by Irene Perry, seconded by Rick Platzer to approve the minutes of the Closed Session held on May 9, 2011 as presented. Motion carried 6-0-0.

3. Payment of Bills

It was moved by David Judd, seconded by Irene Perry to approve the payment of the bills totaling \$158,925.19 as presented. Motion carried 6-0-0.

4. Correspondence

A thank you note was received from Teresa Montague.

D. Public Input

None.

E. Board Professional Development

The Board departed to the high school to meet Doug Pennington and then tour the FFA barn. Doug presented the Board with a Certificate of Appreciation for the support that the program receives from the district.

The Board returned to the Olivet Middle School Library at approximately 7:08 p.m. Ron Wilson and Randy VanDyke arrived at this time.

Randy VanDyke presented to the Board regarding graduation/diploma requests and departed immediately after.

F. Action Items

POLICY

1. Approval of Delegate and Alternate for CISD Election

It was moved by Irene Perry, seconded by David Judd to approve Pat Sheets as the Delegate and Irene Perry as the Alternate for the upcoming CISD Election to be held on June 6, 2011. Roll call vote: Ayes: Perry, Wilson, Platzer, Judd, Page, Sheets, Sharp. Motion carried 7-0-0.

FINANCE

1. Approval of a Resolution to enter into a Special Education Transportation

Cooperative Agreement It was moved by David Judd, seconded by Irene Perry to approve the resolution to enter into a Special Education Transportation Cooperative with the CISD, and that this agreement supersedes the motion of May 9, 2011. Roll call vote: Ayes: Wilson, Platzer, Judd, Page, Sheets, Sharp, Perry. Motion carried 7-0-0.

2. Approval of Early Retirement Incentives for OEA Members and John Gehrig

It was moved by David Judd, seconded by Rick Platzer to approve the early retirement incentives for OEA members as indicated and John Gehrig. Discussion: There was discussion about the administrative severance issue. Board members and the Superintendent discussed the issues and took a roll call vote. Roll call vote: Ayes: Platzer, Judd, Page, Sheets, Sharp, Perry, Wilson. Motion carried 7-0-0.

G. Informational Items

None.

H. Public Input

None.

I. Superintendent's Report

Superintendent Campbell gave a district budget update and shared information about: the different employee groups and the different insurance policy costs as well as discussed the change in administrative /full-time support staff medical insurance changes and costs; he gave an update about the Budget Committee that has been meeting during the month of May in order to make recommendations to the Board and stated that the attitude of the committee was "don't cut the little things that make school better for students"; stated that he has asked the buildings to create two different Master Schedules for next year (including all the retirements); discussed the professional development focus and number of days for next year to also include PD presented by our own staff; gave an update on the meeting with Anna O'Dell; discussed the June 10th retirement luncheon; stated that he was gathering information and costs for a third party substitute teacher caller.

President Page declared a recess at 8:47 p.m. The meeting reconvened at 9:00 p.m. Teresa Montague departed the meeting at this time.

J. Closed Session

It was moved by Irene Perry, seconded by Pat Sheets to enter closed session for the purpose of discussing teacher negotiations at 9:01 p.m. Roll call vote: Ayes: Judd, Page, Sheets, Sharp, Perry, Wilson, Platzer. Motion carried 7-0-0.

The Board returned to open session at 9:50 p.m.

K. Board Input

None.

L. Commendations

None.

M. Future Meetings

Board Meeting: Monday, June 13, 2011 at 6:30 p.m.

Finance Committee: Monday, June 6, 2011 at 7:00 p.m.

N. Adjournment

The meeting was adjourned at 10:10 p.m.

Respectfully submitted

Olivet Board of Education

TM

Approved: June 13, 2011

OLIVET COMMUNITY SCHOOLS

255 First Street

Olivet, Michigan 49076

(269) 749-9129

Board Meeting Minutes

Minutes: Regular Meeting of the Olivet Board of Education
Date: Monday, May 9, 2011
Time: 6:30 p.m. to 10:36 p.m.
Place: Olivet Middle School Library, Superintendent's Office, Olivet, MI 49076

This is a meeting of the Olivet Board of Education, notice of the meeting, time, date and subject matter has been properly posted in accordance with Michigan Statute 15.263. Michigan Statute 15.268 provides for closed session meetings of the Board of Education.

Members Present:

Beth Page, President
Irene Perry, Vice-President
David Judd, Treasurer
Patricia Sheets, Secretary
Rick Platzer, Trustee
Kevin Sharp, Trustee (arrived: 6:35)
Ron Wilson, Trustee

Administrators Present:

David Campbell, Superintendent
Teresa Montague, Adm. Assistant
Gail Williams, Director of Business
John Gehrig, OMS Interim Co-Principal
Brooke Judd, Director: Data, Operations &
Technology, OMS Interim Co-Principal
Sarah Scott, FPE Principal

Others Present

Cindy Wixson	Charles Buciencki
Robin Sheldon	Jennifer Brewer
Ben Ellis	Elizabeth Peters
Michelle Tatrow	Cheryl Worden
Jenny Longden	Christa McLane
Kris Amey	Karen Terry
Geri Williams	

A. Call to Order

President Page called the meeting to order at 6:30 p.m.

B. Adoption of Agenda

It was moved by Irene Perry, seconded by David Judd to approve the agenda with the addition of a recess after Board Professional Development. Motion carried 6-0-0.

C. Routine Matters

1. Approval of Minutes: April 25, 2011 Board Meeting

It was moved by Pat Sheets, seconded by Irene Perry to approve the minutes of the April 25, 2011 regular board meeting as amended: Add: L. Roll call vote: Ayes: Platzer, Judd, Page, Sheets, Sharp, Perry, Wilson. Motion carried 7-0-0. Motion carried 6-0-0.

Kevin Sharp arrived at this time.

2. Approval of Minutes: April 25, 2011: Closed Session

It was moved by Irene Perry, seconded by David Judd to approve the Closed Session minutes as presented. Motion carried 7-0-0.

3. Approval of Payment of Bills

It was moved by David Judd, seconded by Ron Wilson to approve the “new set” of payment of bills as presented this evening by Gail Williams, Director of Business. Motion carried 7-0-0.

4. Approval of Treasurer’s Report

It was moved by David Judd, seconded by Ron Wilson to approve the Treasurer’s Report as presented. Motion carried 7-0-0.

5. Correspondence

A thank you card from Linda Krauss was received and read aloud.

D. Public Input

None.

E. Board Professional Development

1. John Gehrig, Brooke Judd, Cindy Wixson, and District Curriculum Coordinators Charles Bucienski, Robin Sheldon, Jennifer Brewer, Ben Ellis, Elizabeth Peters, Michelle Tatrow, Cheryl Worden, Jenny Longden, Christa McLane, Kris Amey, and Karen Terry all presented information about the 2010 MEAP scores and district goals and discussed the strategies currently being used to improve these scores.
2. Superintendent Campbell and Brooke Judd presented information regarding Group Merit Pay.

At 8:00 p.m. President Page declared a recess to share dessert to celebrate the MASB recognition of Pat Sheets, Rick Platzer and Irene Perry on obtaining certification and President Page thanked Teresa Montague and presented her with a card celebrating Secretary’s Day. All guests and administrators departed the meeting except for Superintendent Campbell, Gail Williams and Teresa Montague.

F. Action Items
Policy

1. Approval of Summer School Proposal

It was moved by Irene Perry, seconded by Pat Sheets to approve the K-5 Summer School Proposal as presented. Roll call vote: Ayes: Judd, Page, Sheets, Sharp, Perry, Wilson, Platzer. Motion carried 7-0-0.

2. Schools of Choice Participation, Guidelines and Grade Recommendations

It was moved by Irene Perry, seconded by Ron Wilson to approve the participation in the Schools of Choice program 105 and 105C as recommended in the handout provided by Superintendent Campbell at the meeting. The recommended slots per grade are as follows:

Kindergarten	15		Seventh	2
First	5		Eighth	10
Second	2		Ninth	15
Third	5		Tenth	5
Fourth	2		Eleventh	5
Fifth	2		Twelfth	5
Sixth	5			

Discussion: Members asked for clarification on some of the grade level slots to be offered and asked if these numbers were based on current enrollment with the reduction of three staff members. Mr. Campbell referred members to the May 9, 2011 Enrollment Data sheet he distributed that outlined the projected enrollment and the number of sections per grade K-8 including approximate class size. He also added that each of the buildings were preparing different schedules to incorporate these class sizes, staffing recommendations based on the State budget cuts being recommended at this time, and added that he feels comfortable accepting the minimum number of student “slots” as recommended. Roll call vote: Ayes: Page, Sheets, Sharp, Perry, Wilson, Platzer, Judd. Motion carried 7-0-0.

Finance

1. Approval of Resolution to Enter into Special Education Transportation Cooperative Agreement It was moved by David Judd, seconded by Ron Wilson to approve the resolution presented. Discussion: Board members asked questions about whether this was be a “fact finding” resolution with another approval at a later date. There were a few questions regarding length of bus rides, and possible additions of school districts that may want to join in on this agreement at a later date. Roll call vote: Ayes: Sheets, Sharp, Perry, Wilson, Platzer, Judd, Page. Motion carried 7-0-0.

G. Informational Items

None.

H. Public Input

None.

I. Superintendent’s Report

Superintendent Campbell gave a district budget update updating members about the most current information from Lansing and shared that he has put together a large diversified group of employees to participate in a “Budget Committee” during the month of May. They will look at ways to save money and discuss ways to improve the district budget outlook, hoping to make recommendations to the Board of Education at a later date. Superintendent Campbell shared that a staff appreciation gift of a pen and notepad were distributed to each staff member, discussed a couple of employee health issues and gave an update on his ISD position search.

J. Closed Session: Negotiations

It was moved by Pat Sheets, seconded by Irene Perry to enter closed session for the purpose of discussing teacher negotiations at approximately 9:47 p.m. Roll call vote: Ayes: Sharp, Perry, Wilson, Platzer, Judd, Page, Sheets. Motion carried 7-0-0.

Teresa Montague and Gail Williams departed the meeting at this time.

The meeting returned to open session at 10:13 p.m.

K. Board Input

None.

L. Commendations

It was moved by Irene Perry, seconded by David Judd to approve commendations to the OHS Band for receiving straight "ones" at State Festival and to Zoe Thompson, Quincy Bashor, Cassidy Huffman and Jordan Jewett for being selected as finalists in the Children's Literature Project. Motion carried 7-0-0.

M. Future Meetings

Monday, May 23, 2010 at 6:30 p.m.: Regular Board Meeting

N. Adjournment

The meeting was adjourned at 10:36 p.m.

Respectfully submitted,

Olivet Board of Education

TM

Approved: June 13, 2011 TM

OLIVET COMMUNITY SCHOOLS

255 First Street
Olivet, Michigan 49076
(269) 749-9129

Board Meeting Minutes

Minutes: Regular Meeting of the Olivet Board of Education
Date: Monday, April 25, 2011
Time: 6:30 p.m. to 10:13 p.m.
Place: Olivet Middle School Library, Superintendent's Office, Olivet, MI 49076

This is a meeting of the Olivet Board of Education, notice of the meeting, time, date and subject matter has been properly posted in accordance with Michigan Statute 15.263. Michigan Statute 15.268 provides for closed session meetings of the Board of Education.

Members Present:

Beth Page, President
Irene Perry, Vice-President
David Judd, Treasurer
Technology
Patricia Sheets, Secretary
Rick Platzer, Trustee
Kevin Sharp, Trustee
Ron Wilson, Trustee

Administrators Present:

David Campbell, Superintendent
Teresa Montague, Adm. Assistant
Brooke Judd, Director: Data, Operations &
OMS Interim Co-Principal
John Gehrig, OMS Interim Co-Principal
Tom Sowles, Assistant Principal

Others Present

Suzy Turner
Suzie Kramer
Jennifer Bosscher
Brandon Wilson
Jessica Fajnor
Rick Wertz

- A. Call to Order
President Page called the meeting to order at 6:30 p.m.
- B. Adoption of Agenda
It was moved by Irene Perry, seconded by Rick Platzer to adopt the agenda as amended:
Add: D. 2. A. Approval of Finance Committee Minutes and O. Future Meetings was corrected to read May 9, 2011 instead of April 25, 2011. Motion carried 7-0-0.
- C. Policy Review
The Board, Superintendent Campbell and Brooke Judd continued Board policy review. Teresa Montague departed the meeting during this time and returned for D. Routine Matters.
- D. Routine Matters
1. Approval of Minutes: April 11, 2011 Regular Board Meeting
It was moved by Irene Perry, seconded by Pat Sheets to approve the minutes of the April 11, 2011 regular board meeting as presented. Motion carried 7-0-0.
 2. Approval of Minutes: April 11, 2011 Closed Session
It was moved by Irene Perry, seconded by Ron Wilson to approve the Closed Session minutes as presented. Motion carried 7-0-0.

2.A. Approval of Finance Committee Minutes: April 14, 2011

It was moved by David Judd, seconded by Ron Wilson to approve the minutes of the April 14, 2011 Finance Committee as presented. Motion carried 3-0-0: Judd, Wilson, Sharp.

3. Payment of Bills

It was moved by David Judd, seconded by Ron Wilson to approve the payment of bills totaling \$211,732.25 as presented. Motion carried 7-0-0.

4. Correspondence

None.

E. Public Input

None.

F. Board Professional Development

John Gehrig, OMS Interim Co-Principal, Suzy Turner, Suzie Kramer and Jennifer Bosscher arrived. John explained that he asked Suzy Turner to share information and a slideshow of the Binder Park “Big Zoo Lesson” made available to our students. Suzy Kramer shared a program from the recent OMS Cinderella play that included 92 middle school students and several volunteer parents. John Gehrig gave an update about a CISD Secondary Literacy Project that he is involved with and shared that he applied to the National Reading Conference after presenting to the Michigan Reading Association. The application for John, Christa McLane, Nicole Brewer, Suzie Kramer and Brooke Judd was accepted and they hope to present in the fall in Chicago. Jennifer Bosscher then presented information about the recent Young Authors publication and event. John Gehrig shared that the plan is to get together to brainstorm ideas for future Young Authors publications and think of ways to sustain student interest from the time of submission to the culminating event. They have also talked about having Jake Gabrielle Gates, Author and Marshall native, return to Olivet to celebrate his first published books and also have a book signing event to inspire our student writers.

John, Brooke, Jennifer, Suzy and Suzie departed the meeting.

Tom Sowles, Rick Wertz, Jessica Fajnor and Brandon Wilson arrived for the student hearing.

G. Action Items
Policy

1. Approval of OHS Choir Trip to Chicago

It was moved by Irene Perry, seconded by Pat Sheets to approve the OHS Choir trip to Chicago as presented. Roll call vote: Ayes: Sharp, Perry, Wilson, Platzer, Judd, Page, Sheets. Motion carried 7-0-0.

2. Approval of MASB Resolution

It was moved by Irene Perry, seconded by Pat Sheets to approve the MASB Resolution Opposing School Aid Fund Transfer to Higher Education as presented.

Roll call vote: Ayes: Perry, Wilson, Platzer, Judd, Page, Sheets, Sharp. Motion carried 7-0-0.

H. Student Discipline Hearing: Brandon Wilson

Superintendent Campbell asked the family if they would like the student discipline hearing to be held in open session or closed, they chose open session. At 7:37 p.m., Tom Sowles, Assistant Principal was asked to summarize the events leading up to this student hearing involving Brandon Wilson: DOB: 3/1/1995. On April 1, 2011, during the high school student lunch time, a fire alarm was pulled and the OMS and OHS buildings were evacuated. He stated that after finding which alarm was pulled, reviewing the security cameras, and hearing rumors about who had pulled the alarm, Mr. Sowles began questioning students. Additionally, on camera, you can tell that a person removes a hooded sweatshirt and puts on another sweatshirt near where the fire alarm was pulled. Brandon Wilson was then questioned by Mr. Sowles and admitted to pulling the alarm. Mr. Sowles said that Brandon answered honestly that “yes” he had pulled the alarm.

Brandon Wilson stated that he was sorry for his actions; he actually read a statement on a sheet of notebook paper. He said that he had “no excuses and no good reason for pulling the alarm and was ready and willing to face any and all punishment.”

Jessica Fajnor, Brandon’s mother explained that Brandon attended OHS as a schools of choice student and is very disappointed in him right now. She stated that there’s a reason why Brandon and his younger sister attend Olivet; and commented that the staff have always been wonderful here and have even contacted her by telephone. She stated that Brandon could be charged with a misdemeanor and asked that he not be expelled, if she could even ask for such a favor of leniency. She wants him to get his education. She closed by apologizing to everyone involved.

Rick Wertz, Brandon’s step dad stated that he had some questions. He asked if this had ever happened before. Mr. Campbell stated that he thinks the last time a fire alarm was intentionally pulled was in 1997. Mr. Wertz asked what the standard procedure was for something like this. Mr. Campbell explained that you evacuate 1000 people during lunch and stated that this was a very serious offense. Mr. Wertz asked if the police needed to be called. Mr. Sowles stated that yes they call the police and call the alarm company too. Mr. Wertz asked if last time the fire alarm was pulled if the student was charged by the police. Mr. Campbell asked Mr. Wertz where he was going with this conversation. Mr. Wertz wanted to know if the previous student was charged with a misdemeanor. Mr. Campbell was unsure since it was fourteen years ago. Mr. Wertz asked if it was normal that students were questioned by the police without their parents present. Mr. Sowles stated that he was with Brandon and Officer Davis for probably 80% of the questioning. Tom stated that he called Brandon’s mother and left a message about the incident. (The mother received the message about an hour later.) Mr. Wertz asked if emergency vehicles arrived at the school. Mr. Campbell and Mr. Sowles were unsure. Mr. Wertz asked about how long Brandon was questioned by the police. Mr. Campbell asked what this question had to do with Brandon pulling a fire alarm. Mr. Wertz asked if anyone had seen a police report. Mr. Sowles said no.

President Page spoke to Brandon and asked if he understood how serious this was. Brandon replied “yes”. Kevin Sharp, asked about the “switching of sweatshirts” comment made previously by Mr. Sowles. Mr. Sowles replied that on camera the “hood was up” on the person. Brandon admitted that the switched hoodies with someone. Kevin

asked if that person knew why Brandon had asked to switch jackets. Brandon stated “no.”

There were no further questions. Brandon, his family and Mr. Sowles departed the meeting for the Board to deliberate. Mr. Sowles came back into the meeting to clarify the previous discussion about the police questioning and departed. The Board discussed tutoring options for the remainder of the school year (approximately 7 weeks). Board members discussed their recommendations and the following motion was drafted.

The Board moves to suspend Brandon Wilson for the remainder of the school year. If Brandon is unable to enroll in another educational program, Olivet Community Schools will provide a maximum of two (2) hours per week tutoring to help Brandon earn appropriate credits for this semester. Brandon is not allowed on school property until school resumes in the fall of 2011 without prior permission from the Superintendent or the High School Principal.

President Page asked Tom Sowles, Brandon Wilson, Jessica Fajnor and Rick Wertz to return to the meeting. She explained that Mrs. Perry would read the Board motion and they would receive a copy of the Board motion in the form of a written letter. Superintendent Campbell and Tom Sowles departed the meeting for a moment and returned.

It was moved by Irene Perry, seconded by Ron Wilson that the Board moves to suspend Brandon Wilson for the remainder of the school year. If Brandon is unable to enroll in another educational program, Olivet Community Schools will provide a maximum of two (2) hours per week tutoring to help Brandon earn appropriate credits for this semester. Brandon is not allowed on school property until school resumes in the fall of 2011 without prior permission from the Superintendent or the High School Principal. Roll call vote: Ayes: Wilson, Platzer, Judd, Page, Sheets, Sharp, Perry. Motion carried 7-0-0.

Brandon Wilson, his mother Jessica Fajnor and step-father Rick Wertz, along with Mr. Sowles departed the meeting at this time.

I. Informational Items

1. Summer School Proposal: Board members reviewed a memo outlining the expense of this program from Cindy Wixson dated April 11, 2011.

J. Public Input

None.

K. Superintendent’s Report

Superintendent Campbell reported on budget and referred members to e-mails on pages 22-25 of their packet and added that he has had several conversations with employees and is trying to assemble a Budget Committee that will meet once a week in May; he discussed that at the next meeting he would have a recommendation on potential Schools of Choice slots; asked Board members if they wanted to proceed with posting the OMS Principalship and added that he would be interviewing on May 5th at the EISD (for which there are several good candidates); he asked Board members about Administrator Professional Development stating that he has been trying to update the Administrative Handbook for the past six years and stated that there has been a verbal agreement that \$1,500 could be used toward the purchase of technology and that administrator would keep as their own if they ever left the district: Board members were in agreement; Rick

Platzer offered to speak at graduation, David Judd offered to speak at the OHS Honors Program; Mr. Campbell stated that a dance studio from Marshall was interested in renting our auditorium in the fall; stated that during Firemen's Festival there was a professional group asking to run an archery contest on our property, probably near the Orval Baun stadium. The archery group would purchase an insurance policy in accordance with school policy. Additionally, Mr. Campbell asked if it was okay to sell some bus seats that were in the attic at the bus garage, Board members approved.

President Page declared a recess at 8:37 p.m. Teresa Montague departed the meeting. The meeting reconvened at approximately 8:45 p.m.

L. Closed Session

It was moved by Irene Perry, seconded by Pat Sheets to enter closed session at approximately 8:45 p.m. for the purpose of discussing negotiations. Roll call vote: Ayes: Platzer, Judd, Page, Sheets, Sharp, Perry, Wilson. Motion carried 7-0-0. The meeting returned to open session at approximately 9:50 p.m.

M. Board Input

1. CASBMA is scheduled for April 27, 2011.

N. Commendations

It was moved by Irene Perry, seconded by Pat Sheets to approve commendations to the following: Malia Koger, who was chosen as the Michigan Interscholastic Forensics Association Director of the Year; Adult volunteers for the OMS Cinderella play; Young Author's event volunteers; and John Gehrig, Christa McLane, Nicole Brewer, Suzie Kramer and Brooke Judd for being selected to present at the National Council of Teachers of English conference in Chicago. Motion carried 7-0-0.

O. Future Meetings

Board Meeting, Monday, May 9, 2011 at 6:30 p.m.

P. Adjournment

President Page declared the meeting adjourned at 10:13 p.m.

Respectfully submitted,

Olivet Board of Education

TM

OLIVET COMMUNITY SCHOOLS

255 First Street

Olivet, Michigan 49076

(269) 749-9129

Board Meeting Minutes

Minutes: Finance Committee Meeting of the Olivet Board of Education
Date: Thursday, April 14, 2011
Time: 7:00 p.m. to 8:53 p.m.
Place: Olivet Middle School, Superintendent's Office, Olivet, MI 49076

This is a meeting of the Olivet Board of Education, notice of the meeting, time, date and subject matter has been properly posted in accordance with Michigan Statute 15.263. Michigan Statute 15.268 provides for closed session meetings of the Board of Education.

Members Present:

David Judd, Chair
Kevin Sharp,
Ron Wilson,

Administrators Present:

David Campbell, Superintendent
Gail Williams, Director of Business

A. Call to Order

David Judd, Chair, called the meeting to order at 7:00 p.m.

B. Adoption of Agenda

It was moved by Ron Wilson, seconded by Kevin Sharp to approve the agenda as presented. Motion carried 3-0-0.

C. Public Input

None.

D. Information Items

Budget Worksheet: Superintendent Campbell reviewed a Budget Worksheet presented to members of the committee. Superintendent Campbell and Gail Williams discussed the main budgetary changes since the first Budget Amendment. Gail Williams will continue to hone the numbers, but presented the 2010-2011 "actual rough estimates" to date.

Superintendent Campbell and the committee discussed the Budget Committee Process. The Board does want employee input on this process.

Superintendent Campbell discussed the early retirement incentive (ERI) offer to the teaching staff. He discussed the status of the ERI and the potential financial impact to the district. He also discussed the idea of a retirement incentives for administrators and support staff if there is clear financial savings to be obtained.

Superintendent Campbell then discussed the fund equity levels in light of the budget issues.

E. Public Input

None.

F. Adjournment

The meeting was adjourned by David Judd at 8:53 p.m.

Respectfully submitted,

Olivet Finance Committee
Olivet Board of Education

DC/TM

OLIVET COMMUNITY SCHOOLS

255 First Street
Olivet, Michigan 49076
(269) 749-9129

Board Meeting Minutes

Minutes: Regular Meeting of the Olivet Board of Education
Date: Monday, April 11, 2011
Time: 6:30 p.m. to 8:54 p.m.
Place: Olivet Middle School, Superintendent's Office, Olivet, MI 49076

This is a meeting of the Olivet Board of Education, notice of the meeting, time, date and subject matter has been properly posted in accordance with Michigan Statute 15.263. Michigan Statute 15.268 provides for closed session meetings of the Board of Education.

Members Present:

Beth Page, President
Irene Perry, Vice-President
David Judd, Treasurer
Patricia Sheets, Secretary
Rick Platzer, Trustee
Kevin Sharp, Trustee
Technology
Ron Wilson, Trustee

Administrators Present:

David Campbell, Superintendent
Teresa Montague, Adm. Assistant
Gail Williams, Director of Business
Sarah Scott, Principal, FPE
Randy VanDyke, Principal, OHS
Brooke Judd, Director: Data, Operations &

Others Present

Mr. and Mrs. Walkowski
Sandy Phloen
Megan Klukowski

Haley Walkowski
Kiley Ploehn
Matthew Moore

Tucker Smith
Dominic Zuchowski

A. Call to Order

President Page called the meeting to order at 6:30 p.m.

B. Adoption of Agenda

It was moved by Irene Perry, seconded by Pat Sheets to adopt the agenda as amended: instead of Brooke Judd giving her report at the next meeting, she was present to give an oral report at this meeting. Sarah Scott was in attendance to share information about the upcoming Health Summit at FPE.

C. Routine Matters

1. Approval of Minutes: March 28, 2011 Regular Meeting

It was moved by Pat Sheets, seconded by Ron Wilson to approve the minutes of the March 28, 2011 meeting minutes as amended: K. Closed Session: Roll call should begin with Platzer and end with Judd instead of beginning with Judd and ending with Platzer. Motion carried 7-0-0.

2. Approval of Minute: March 28, 2011 Closed Session

It was moved by Irene Perry, seconded by Kevin Sharp to approve the closed session minutes from the March 28, 2011 meeting as presented. Motion carried 7-0-0.

3. Payment of Bills

It was moved by David Judd, seconded by Ron Wilson to approve disbursements totaling \$120,426.19, which includes \$47,784.51 for prepaid checks and \$72,641.68 in current operating checks. Motion carried 7-0-0.

4. Treasurer's Report

It was moved by David Judd, seconded by Ron Wilson to approve the Treasurer's Report as presented. Discussion: Gail Williams, presented two additional hand-outs: 2010 Tax Collections and Schedule of Unlimited Tax Qualified Bonds (both updated to reflect current dollars collected and the decreased amount needed for borrowing with the SBLF). Motion carried 7-0-0.

5. Correspondence

None.

D. Public Input

None.

E. Board Professional Development

OHS teacher, Megan Klukowski, and students, presented their ideas produced from an assignment in her 9th grade English class. Ms. Klukowski distributed a handout of the "Blogger Assignment" given to her students and shared that our "digital age" students can obtain "critical thinking skills" from this assignment while also meeting an OHS goal of students being more "detail oriented" on the ACT. Two groups of students presented their blogging ideas with a Powerpoint presentation. Ms. Klukowski, Mr. VanDyke and the students and parents departed the meeting after their presentation.

F. Staff Reports

Sarah Scott was present to answer questions regarding her written report and to share a flyer about the upcoming Health Summit on April 19th. Brooke Judd decided that instead of giving a report from each of her areas, she would share comments from students in Mrs. Mestemaker's class. Sarah and Brooke departed the meeting at this time.

G. Action Items

FINANCE

1. Approval of CISD Budget

It was moved by David Judd, seconded by Irene Perry to approve the CISD budget as presented at the last meeting. Roll call vote: Ayes: Judd, Page, Sheets, Sharp, Perry, Wilson, Platzer. Motion carried 7-0-0.

PERSONNEL

1. Hire of Kelly Kroeger and Elizabeth Peters, Substitute Paraprofessional

It was moved by Pat Sheets, seconded by Rick Platzer to approve the hire of Kelly Kroeger and Elizabeth Peters as substitute paraprofessionals pending successful criminal background and unprofessional conduct checks. Roll call vote: Ayes: Page, Sheets, Sharp, Perry, Wilson, Platzer, Judd. Motion carried 7-0-0.

H. Information Items

1. OHS Choir Trip to Chicago

I. Public Input
None.

J. Superintendent's Report
Superintendent Campbell reported on the following topics: Budget update, MEAP scores, MASB Resolution and asked for Board comment on writing an Oakum article on budget since Governor Snyder has not yet un-veiled his budget for next year; stated that we may have an expulsion hearing at the next board meeting; and stated that he is gathering information on the potential purchase of a grand piano for the auditorium.

President Page declared a recess at 8:09 p.m. The meeting reconvened at 8:15 p.m.

K. Closed Session: Negotiations
It was moved by Irene Perry seconded by David Judd to enter closed session for the purpose of discussing negotiations at 8:15 p.m. Roll call vote: Ayes: Sheets, Sharp, Perry, Wilson, Platzer, Judd, Page. Motion carried 7-0-0. Teresa Montague departed the meeting at this time.

The meeting returned to open session at 8:37 p.m.

L. Board Input
Reported on a variety of topics.

M. Commendations
None.

N. Future Meetings
1. Finance Committee Meeting: Thursday, April 14, 2011 at 7:00 p.m.
2. Board Meeting: Monday, April 25, 2011 at 6:30 p.m.

O. Adjournment
The meeting was adjourned at 8:54 p.m.

Respectfully submitted,

Olivet Board of Education

TM

OLIVET COMMUNITY SCHOOLS

255 First Street

Olivet, Michigan 49076

(269) 749-9129

Board Meeting Minutes

Minutes: Regular Meeting of the Olivet Board of Education
Date: Monday, March 28, 2011
Time: 6:30 p.m. to 10:30 p.m.
Place: Olivet Middle School, Superintendent's Office, Olivet, MI 49076

This is a meeting of the Olivet Board of Education, notice of the meeting, time, date and subject matter has been properly posted in accordance with Michigan Statute 15.263. Michigan Statute 15.268 provides for closed session meetings of the Board of Education.

Members Present:

Beth Page, President
Irene Perry, Vice-President
David Judd, Treasurer
Technology
Patricia Sheets, Secretary
Rick Platzer, Trustee
Kevin Sharp, Trustee (arrived 7:18 p.m.)
Ron Wilson, Trustee

Administrators Present:

David Campbell, Superintendent
Teresa Montague, Adm. Assistant
Brooke Judd, Director: Data, Operations &

Sarah Scott, Principal, FPE

Others Present

Olivet College Student
William and Kiv Kramer
Dana Pray, ALIVE

A. Call to Order

The meeting was called to order by President Page at 6:30 p.m.

B. Adoption of Agenda

It was moved by Pat Sheets, seconded by Irene Perry to approve the agenda as amended:
Add: D. 2. Approval of Closed Session Minutes from March 17, 2011; Add: G. Finance:
2. Early Retirement Incentive Plan (OEA). Motion carried 6-0-0.

C. Policy Review

The Board continued their review of Board policies.

D. Routine Matters

1. Approval of Minutes: March 17, 2011

It was moved by Irene Perry, seconded by Rick Platzer to approve the minutes of the March 17, 2011 Board meeting as presented. Motion carried 5-0-1, Wilson abstained.

2. Approval of Closed Session Minutes: March 17, 2011

It was moved by Irene Perry, seconded by Pat Sheets to approve the Closed Session minutes of March 17, 2011 meeting as presented. Motion carried 5-0-1, Wilson abstained.

3. Payment of Bills

It was moved by David Judd, seconded by Ron Wilson to approve disbursements totaling \$182,890.21. Motion carried 6-0-0.

4. Correspondence

Correspondence was received by Eileen Harrison and Mary Nugent.

E. Public Input

None.

Kevin Sharp arrived at approximately 7:18 p.m.

F. Board Professional Development

1. Kiv Kramer (9th grade) and his father William Kramer were present. Kiv is an Eagle Scout requesting permission to continue plantings in a section of the current Rain Garden Project in the front ditch of the middle/high school complex. After further discussion, Mr. Campbell asked Kiv to research potential plants and preferably plants that do not attract bees due to the close proximity of the playground. Mr. Campbell added that bond money could potentially be used toward this project. More information will be presented.

2. Sarah Scott and Dana Pray arrived to share information about the A.L.I.V.E. project associated with Hayes Green Beach Hospital in Charlotte. Dana shared a short video clip and architectural drawings of all the planned spaces being developed and implemented in two phases. Dana left an information packet for those interested.

G. Action Items

Finance

1. Approval of Middle School Leadership Interim compensation

It was moved by Ron Wilson, seconded by Kevin Sharp to approve the middle school leadership interim compensation (which includes: John Gehrig, Brooke Judd, Todd Page and Ben Wilson) as presented by Superintendent Campbell. Roll call vote: Ayes: Sheets, Sharp, Perry, Wilson, and Platzer. Motion carried 5-0-2, Judd and Page abstained.

2. Early Retirement Incentive for OEA members

It was moved by David Judd, seconded by Ron Wilson to approve the 2010-2011 Voluntary Severance Plan (for OEA teaching members) as outlined in the handout presented. Roll call vote: Ayes: Sharp, Perry, Wilson, Platzer, Judd, Page, Sheets. Motion carried 7-0-0.

Policy

1. Approval of OHS Band Trip to Indianapolis

It was moved by Irene Perry, seconded by Rick Platzer to approve the overnight band trip for the OHS Band to travel to Indianapolis as presented. Roll call vote: Ayes: Perry, Wilson, Platzer, Judd, Page, Sheets, Sharp. Motion carried 7-0-0.

2. Approval of OMS Band Trip to Gettysburg

It was moved by Irene Perry, seconded by Rick Platzer to approve the overnight band trip for the OMS Band to travel to Gettysburg as presented. Ayes: Wilson, Platzer, Judd, Page, Sheets, Sharp, Perry. Motion carried 7-0-0.

H. Informational Items

1. The Board members reviewed the CISD Budget.

I. Public Input

None.

J. Superintendent's Report

Superintendent Campbell signed the agenda of the Olivet College student who then departed and gave a report on the following topics: Budget update (Pat Sheets shared an e-mail regarding the state budget); discussed the status of his interview; discussed the Common Core Curriculum (the idea of a national curriculum in reading and math); discussed the district's current Substitute Teacher calling procedures; shared a copy of the "Little Eagle Times" being published with the assistance of the Charlotte Shopping Guide and asked which members would be attending the MASB Annual Awards meeting.

President Page declared a break at 8:17 p.m. and the meeting reconvened at 8:23 p.m.

K. Closed Session: Negotiations

It was moved by Irene Perry, seconded by Pat Sheets to enter closed session for the purpose of discussing negotiations. Roll call vote: Ayes: Platzer, Judd, Page, Sheets, Sharp, Perry, Wilson. Motion carried 7-0-0.

The meeting returned to open session at 9:54 p.m.

L. Board Input

Board members reported on a variety of topics.

M. Commendations

It was moved by Pat Sheets, seconded by Rick Platzer to send commendations to the OHS Band and all of the student athletes who received post season honors. Motion carried 7-0-0.

N. Future Meetings

April 11, 2011: Regular Board Meeting at 6:30 p.m.

April 14, 2011: Finance Committee Meeting at 7:00 p.m.

O. Adjournment

The meeting was adjourned at 10:30 p.m.

Respectfully submitted,

Olivet Board of Education

TM

OLIVET COMMUNITY SCHOOLS

255 First Street
Olivet, Michigan 49076
(269) 749-9129

Board Meeting Minutes

Minutes: Special Meeting of the Olivet Board of Education
Date: Thursday, March 17, 2011
Time: 6:30 p.m. to 9:15 p.m.
Place: Olivet Middle School Library, Olivet, MI 49076

This is a meeting of the Olivet Board of Education, notice of the meeting, time, date and subject matter has been properly posted in accordance with Michigan Statute 15.263. Michigan Statute 15.268 provides for closed session meetings of the Board of Education.

Members Present:

Beth Page, President
Irene Perry, Vice-President
David Judd, Treasurer
Patricia Sheets, Secretary
Rick Platzer, Trustee
Kevin Sharp, Trustee

Administrators Present:

David Campbell, Superintendent
Teresa Montague, Adm. Assistant
Gail Williams, Director of Business

Others Present

3 Olivet College Students
David Funk, Band Director

Member Absent

Ron Wilson, Trustee

A. Call to Order

President Page called the meeting to order at 6:30 p.m.

B. Adoption of Agenda

It was moved by Kevin Sharp, seconded by Irene Perry to approve the agenda as presented. Motion carried 6-0-0.

C. Policy Review

The Board continued their review of Board policies.

D. Routine Matters

1. Approval of Minutes: February 24, 2011

It was moved by Irene Perry, seconded by Rick Platzer to approve the minutes of the February 24, 2011 board meeting as presented. Motion carried 6-0-0.

2. Payment of Bills

It was moved by David Judd, seconded by Kevin Sharp to approve disbursements totaling \$149,538.54, which includes \$37,668.19 for prepaid checks and \$57,986.85 in Capital Projects checks from February and \$53,883.50 in current operating checks. Motion carried 6-0-0.

3. Treasurer's Report

It was moved by David Judd, seconded by Kevin Sharp to approve the Treasurer's Report as presented. Discussion: Gail Williams provided two handouts: the first was a graph of the 2010 tax collections by township, indicating taxes due vs. collected to date, and a copy of the

worksheet used to calculate the anticipated borrowing needs for payment on the district bond notes.

4. Correspondence

None.

E. Public Input

None.

F. Board Professional Development

David Funk, Band Director presented information about two upcoming trip opportunities: the first was a trip for the high school band to participate in the 100th Anniversary celebration of the Indianapolis 500, Saturday May 28-29, 2011; the second was a trip request for the 7th & 8th grade band students to travel to Gettysburg May 18-21, 2011. Mr. Funk provided information about the upcoming band festival being hosted by Olivet on March 18 & 19, 2011 and thanked the board for allowing the Jazz Band to take a weekend trip to northern Michigan to perform and to go skiing together. Mr. Funk departed after his presentation.

G. Staff Reports

Written staff reports were provided by building principals and Director of Technology, Operations and Data.

H. Action Items

Personnel

1. Hire of Spring Coaches

It was moved by Pat Sheets, seconded by Irene Perry to approve the hiring and appointment of spring coaches and volunteer coaches, pending successful criminal background and unprofessional conduct checks as required.

Marion VanMeter	3 rd Coach for OMS Track
Bob Walker	Volunteer Varsity Softball
Alec West	Volunteer Track Coach
John Campbell	Volunteer Track Coach
Elliott London	Volunteer OMS Track

Roll call vote: Ayes: Platzer, Judd, Page, Sheets, Sharp, Perry. Motion carried 6-0-0.

Policy

1. Approval of District Technology Plan

It was moved by Irene Perry, seconded by Rick Platzer to approve the District Technology Plan as presented. Roll call vote: Ayes: Judd, Page, Sheets, Sharp, Perry, Platzer. Motion carried 6-0-0.

I. Informational Items

1. OHS Band Trip to Indianapolis
2. OMS Band Trip to Gettysburg

J. Public Input

None.

K. Superintendent's Report

Superintendent Campbell signed the agendas of the Olivet College students who then departed the meeting. Mr. Campbell reported on the resolution of a special education issue, gave a budget

update and discussed recent events and suggestions in light of activities and legislation being presented to the Michigan Legislators; shared that the district received a rebate from MISEC, shared the KBS newsletter; discussed the MASA/MASB Legislative Conference; discussed who would be attending the Governor's Education Summit; shared the success of the OHS basketball teams; gave information about the band festival; shared a memo from the Battle Creek Area Mathematics and Science Center giving Michigan Mathematics Prize Competition results; discussed the School Improvement Survey idea and recommended waiting on this topic; discussed compensation for the Co-Principal positions and compensation for Todd Page and Ben Wilson; reminded members that Tuesday, March 22 the OHS Drama would perform "A Midsummers Nights Dream."

L. Closed Session

It was moved by David Judd, seconded by Irene Perry to enter closed session at 8:31 p.m. for the purpose of discussing negotiations. Roll call vote: Ayes: Page, Sheets, Sharp, Perry, Platzler, Judd. Motion carried 6-0-0. Teresa Montague departed the meeting at this time.

The meeting returned to open session at 8:58 p.m.

M. Board Input

Board members reported on a variety of topics.

N. Commendations

It was moved by Beth Page, seconded by Pat Sheets to send commendations to the following: Ryen Krusinga, Zofia Knorek, Ethan Ruffing and Nicholas Walker for placing among the top 1000 scorers on Part I of the Michigan Mathematics Prize Competition offered by the Mathematical Association of America; Quiz Busters Team, Charles Bucienski for presenting at the Michigan Science Teacher Association Conference; John Gehrig, Suzie Kramer, Christa McLane, Nicole Brewer and Brooke Judd who presented at the Michigan Reading Association Conference on Saturday, March 12th; Kris Shrontz for being awarded an \$850 grant from Farm Bureau and the fair boards; Donna Daly and Mindy Otto showcased HopSports at the HGB Healthfest on Saturday, March 5th; and suggested appropriate communication of appreciation for the kindness shown by much of the high school staff for supporting Anna O'Dell. Motion carried 6-0-0.

O. Future Meetings

1. Monday, March 28, 2011 @ 6:30 p.m.: Regular Board Meeting
2. Thursday, March 24, 2011 @ 7:00 p.m.: Finance Committee Meeting

P. Adjournment

The meeting was adjourned at 9:15 p.m.

Respectfully submitted,

OLIVET COMMUNITY SCHOOLS

255 First Street
Olivet, Michigan 49076
(269) 749-9129

Board Meeting Minutes

Minutes: Special Meeting of the Olivet Board of Education
Date: Thursday, February 24, 2011
Time: 6:30 p.m. to 8:24 p.m.
Place: Olivet Middle School Library, Olivet, MI 49076

This is a meeting of the Olivet Board of Education, notice of the meeting, time, date and subject matter has been properly posted in accordance with Michigan Statute 15.263. Michigan Statute 15.268 provides for closed session meetings of the Board of Education.

Members Present:

Beth Page, President
Irene Perry, Vice-President
David Judd, Treasurer
Patricia Sheets, Secretary
Rick Platzer, Trustee
Kevin Sharp, Trustee
Ron Wilson, Trustee

Administrators Present:

David Campbell, Superintendent
Teresa Montague, Adm. Assistant

A. Call to Order

President Page called the meeting to order at 6:30 p.m.

B. Adoption of Agenda

It was moved by Rick Platzer, seconded by Pat Sheets to adopt the agenda as amended:
Add: D.3. Approval of Closed Session Minutes from February 14, 2011, Add: G.3. OMS Play Co- Director: Betty Perkins (in place of Dave and Lynne Funk) and Add: D.4. Correspondence: Invitation for the Rehab Center, Downtown Olivet; and due to unforeseen circumstance, F. Board Professional Development, the OHS play performance is rescheduled at this time. Motion carried 7-0-0.

C. Policy Review

None.

D. Routine Matters

1. Approval of Minutes: February 14, 2011

It was moved by Irene Perry, seconded by Pat Sheets to approve the minutes of the February 14, 2011 meeting as amended: Page 3, the break called after J. Public Input, was called by Vice President Irene Perry, not President Page. Motion carried 7-0-0.

2. Approval of Closed Session Minutes: February 14, 2011

It was moved by Irene Perry, seconded by Rick Platzer to approve the Closed Session minutes from February 14, 2011 as presented. Motion carried 7-0-0.

3. Approval of Payment of Bills

It was moved by David Judd, seconded by Ron Wilson to approve the Payment of bills totaling \$186,503.45 as presented. Motion carried 7-0-0.

4. Correspondence

The Board received a thank you note from Mary Barkley and an invitation to an Open House for the new Rehabilitation Center opening in downtown Olivet.

E. Public Input

None.

F. Board Professional Development

The OHS play performance listed on the original agenda is being rescheduled.

Superintendent Campbell presented on the meeting held with middle school teaching staff to discuss the OMS Principal position. He shared both verbal and written feedback that he received regarding the “Co-Principal” idea. He also shared that many teachers felt a teacher should be appointed interim principal. He disagreed as that would require a teacher be pulled from their classroom in the middle of the school year. Superintendent Campbell also shared a document titled, *Middle School Principal Responsibilities” Draft*, that outlined the OMS Principal responsibilities and who would be responsible for those areas spread amongst John Gehrig, Todd Page and Brooke Judd.

G. Action Items

Personnel

1. Approval to Hire Michelle Coolidge, Substitute Paraprofessional

It was moved by Pat Sheets, seconded by Irene Perry to approve the hire of Michelle Coolidge as a substitute paraprofessional pending successful unprofessional and criminal background checks as presented. Roll call vote: Ayes: Sharp, Perry, Wilson, Platzer, Judd, Page, Sheets. Motion carried 7-0-0.

2. Hire of John Gehrig and Brooke Judd as Co-Principals

It was moved by Pat Sheets seconded by Irene Perry to approve the hire of John Gehrig and Brooke Judd as Co-Principals for the remainder of the school year (February 28, 2011 through June 30, 2011) with a full-time OMS Principal job posting to be created and re-posted in May, 2011. Roll call vote: Ayes: Perry, Wilson, Platzer, Page, Sheets, Sharp. Motion carried 6-0-1, Judd abstained.

3. OMS Play Co-Director

It was moved by Pat Sheets, seconded by Irene Perry to approve the hire of Betty Perkins as a Co-Director of the OMS Play, replacing Dave and Lynne Funk. Roll call vote: Ayes: Wilson, Platzer, Judd, Page, Sheets, Sharp, Perry. Motion carried 7-0-0.

H. Informational Items

None.

I. Public Input

None.

J. Superintendent’ Report

Superintendent Campbell reported on a variety of topics after discussing the OMS Principal job posting and Co-Principal options earlier in the meeting; he gave a brief budget update, shared that our current Pre-School Child Care paraprofessional has resigned to take a full-time position; discussed Policy Review, Michigan School Testing Conference and discussed the “Superintendent Succession” handout that he had previously given Board members.

- K. Board Input
MASB Awards for Irene Perry, Pat Sheets, Rick Platzer to be presented on April 27, 2011. Board members then discussed a variety of topics.

- L. Commendations
None.

- M. Future Meetings
March 14, 2011 at 6:30 p.m. Regular Board Meeting

- N. Adjournment
The meeting was adjourned at 8:24 p.m.

Respectfully submitted,

Olivet Board of Education
TM

OLIVET COMMUNITY SCHOOLS

255 First Street

Olivet, Michigan 49076

(269) 749-9129

Board Meeting Minutes

Minutes: Regular Meeting of the Olivet Board of Education
Date: Monday, January 24, 2011
Time: 6:30 p.m. to 10:00 p.m.
Place: Olivet Middle School Library, Olivet, MI 49076

This is a meeting of the Olivet Board of Education, notice of the meeting, time, date and subject matter has been properly posted in accordance with Michigan Statute 15.263. Michigan Statute 15.268 provides for closed session meetings of the Board of Education.

Members Present:

Beth Page, President
Irene Perry, Vice-President
David Judd, Treasurer
Patricia Sheets, Secretary
Rick Platzer, Trustee
Kevin Sharp, Trustee

Administrators Present:

David Campbell, Superintendent
Teresa Montague, Adm. Assistant
John Gehrig, District Curriculum Coordinator
Randy VanDyke, OHS Principal

Members Absent

Ron Wilson, Trustee

Others Present

David Funk Joey Vanator & Mr. Father
Kristine Amey
Karen Wheeler
Hannah Witzke

A. Call to Order

President Page called the meeting to order at 6:30 p.m.

B. Adoption of Agenda

It was moved by Irene Perry, seconded by Rick Platzer to adopt the agenda as presented. Motion carried 6-0-0.

C. Routine Matters

5. Approval of Minutes: January 10, 2011

It was moved by Irene Perry, seconded by Pat Sheets to approve the minutes of the January 10, 2011 meeting as presented. Motion carried 4-0-2, Platzer and Sharp abstained.

6. Approval of Payment of Bills

It was moved by David Judd, seconded by Kevin Sharp to approve the Payment of bills totaling \$256,626.15 as presented. Motion carried 6-0-0.

7. Approval of Capital Project Fund Report

It was moved by David Judd, seconded by Kevin Sharp to approve the Capital Projects Fund Report as presented. Motion carried 6-0-0.

8. Correspondence

A thank you letter for the donation of four computers from Wee Ones, cards from CACC, and a resignation letter from Mark Sundberg.

D. Public Input

None.

E. Board Professional Development

David Funk and student Joey Vanator presented information about an overnight trip request for the Jazz Band, February 4-6, 2010. Mr. Funk and the Vanator's departed the meeting.

F. Staff Reports

1. John Gehrig, Karen Wheeler and Kristine Amey were present to share information about K-8 Social Studies curriculum. Karen Wheeler and Kristine Amey departed the meeting.
2. Randy VanDyke, Hannah Witzke and John Gehrig discussed changes to OHS English III. John Gehrig and Hannah Witzke departed. Randy VanDyke discussed the scheduled for MME week along with attendance by senior students. He departed at approximately 7:37 p.m.

It was moved by Pat Sheets, seconded by Irene Perry to add Action Item: Policy #1: Approval of Jazz Band Trip. Motion carried 6-0-1.

G. Action Items

Personnel

1. Hire of Brock Peters, Special Education Coordinator

It was moved by Pat Sheets, seconded by Irene Perry to approve the hire of Brock Peters as the district's Special Education Coordinator as presented. Roll call vote: Ayes: Platzer, Judd, Page, Sheets, Sharp, Perry. Motion carried 6-0-0.

2. Hire of Sarah Scott, Grants Coordinator

It was moved by Pat Sheets, seconded by Irene Perry to approve the hire of Sarah Scott as the district's Grant Coordinator as presented. Roll call vote: Ayes: Judd, Page, Sheets, Sharp, Perry, Platzer. Motion carried 6-0-0.

3. Hire of Brandon Peters, OMS Wrestling Coach

It was moved by Pat Sheets, seconded by Irene Perry to approve the hire of Brandon Peters as the OMS Wrestling Coach as presented and that this motion supersedes the motion hiring Larry Towery. Roll call vote: Ayes: Page, Sheets, Sharp, Perry, Platzer, Judd. Motion carried 6-0-0.

4. Approval of 5th Grade Camp and Bussing

It was moved by Pat Sheets, seconded by Irene Perry to approve the 5th Grade Camp trip and bussing as presented. Roll call vote: Ayes: Sheets, Sharp, Perry, Platzer, Judd, Page. Motion carried 6-0-0.

Policy

1. Approval of Jazz Band Trip

It was moved by Irene Perry, seconded by David Judd to approve the Jazz Band Trip as presented, February 4-6, 2011. Roll call vote: Ayes: Sharp, Perry, Platzer, Judd, Page, Sheets. Motion carried 6-0-0.

H. Information Items

1. The Board reviewed the K-8 Social Studies curriculum changes.
2. The Board heard information earlier in the meeting on the subject of dropping English III at OHS.
3. Reviewed the request by the high school principal as discussed earlier in the meeting to modify the senior's attendance during the MME week.

I. Public Input

None.

J. Superintendent's Report

Superintendent Campbell discussed a variety of topics including the MASB/NEOLA Policy issue, teacher negotiations, Facility Use Question on the weekend, the OMS principalship and committee, Coaching for Learning, Revenue Consensus Conference, Governor's Round Table, a parent situation, reviewed school board election deadlines, shared plans for Mary Barkley's retirement party, shared that he would be presenting at an upcoming MASA conference, presented a handout regarding Choice students, announced that Dean Peters would not be coaching track this year and that Gabe Priddy would be stepping in as Head Coach and asked who would be attending the upcoming CASBMA meeting. He then asked David Judd and Beth Page to depart the meeting in order to discuss the temporary assignment of a facilitator at Olivet Middle School due to the resignation and departure of the middle school principal. David Judd and Beth Page returned following this discussion.

K. Board Input

Board members discussed a variety of topics.

L. Commendations

None.

M. Future Meetings

1. CASBMA Wednesday, February 9
2. Board Meeting Monday, February 14, 2010

N. Adjournment

The meeting was adjourned at 10:00 p.m.

Respectfully submitted,

Olivet Board of Education

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OLIVET COMMUNITY SCHOOLS

255 First Street
Olivet, Michigan 49076
(269) 749-9129

Board Meeting Minutes

Minutes: Regular Meeting of the Olivet Board of Education
Date: Monday, January 10, 2011
Time: 6:32 p.m. to 9:16 p.m.
Place: Olivet Middle School Library, Olivet, MI 49076

This is a meeting of the Olivet Board of Education, notice of the meeting, time, date and subject matter has been properly posted in accordance with Michigan Statute 15.263. Michigan Statute 15.268 provides for closed session meetings of the Board of Education.

Members Present:

Beth Page, President
Irene Perry, Vice-President
David Judd, Treasurer
Patricia Sheets, Secretary
Ron Wilson, Trustee

Administrators Present:

David Campbell, Superintendent
Teresa Montague, Adm. Assistant
Gail Williams, Director of Business
Brooke Judd, Director of Tech/Operations/Data

Members Absent

Rick Platzer, Trustee
Kevin Sharp, Trustee

Others Present

Mark Lively
Jake Maas
Brad Banacik
Dick Halek
Parent & Boy Scouts

A. Call to Order

President Page called the meeting to order at 6:32 p.m.

B. Adoption of Agenda

It was moved by Pat Sheets, seconded by Irene Perry to adopt the agenda as amended:
Add: Commendations: Dean Peters: Division 5 Football Coach of the Year. Motion carried 5-0-0.

C. Routine Matters

1. Approval of Minutes: December 13, 2010

It was moved by Irene Perry, seconded by Ron Wilson to approve the minutes as amended: Page 1: Change arrival time of Ron Wilson to 6:39 p.m.; correct vote on C. 3. Payment of Bills to read: 6-0 (remove abstention by Sheets). Motion carried 5-0-0.

2. Approval of Minutes: December 13, 2010: Closed Session

It was moved by Irene Perry, seconded by Pat Sheets to approve the closed session minutes from December 13, 2010 as presented. Motion carried 5-0-0.

3. Approval of Minutes: January 3, 2011: Board Retreat

It was moved by Irene Perry, seconded by Pat Sheets to approve the minutes of the January 3, 2011 Board Retreat as presented. Motion carried 5-0-0.

4. Payment of Bills

It was moved by David Judd, seconded by Ron Wilson to approve the payment of bills totaling \$314,960.60, which includes \$239,776.39 for prepaid checks and \$75,184.21 in current operating checks. Motion carried 5-0-0.

5. Treasurer's Report

It was moved by David Judd, seconded by Ron Wilson to approve the Treasurer's Report as presented. Motion carried 5-0-0.

6. Correspondence

A letter was received from Tower Pinkster with a donation of \$200.

D. Public Input

None.

E. Board Professional Development

1. Mark Lively, OHS Social Issues teacher and student Jake Maas were present to share information about the "Waiting for Superman" movie that the class had watched together and debated the topic of "Teacher Merit Pay."
2. Brad Banacik from MASB and Dick Halek from NEOLA were present to make a presentation regarding Board Policy updates. Mr. Halek departed the meeting at this time.
3. Superintendent Campbell presented Board members with certificates and small tokens of his appreciation in honor of Board Appreciation Month.

At 8:15 p.m. the Board shared a cake and refreshments celebrating Board Recognition Month.

At 8:19 p.m. Brad Banacik departed the meeting.

F. Staff Reports

Written reports were included from Sarah Scott and Mary Barkley. Brooke Judd was present to give a verbal report.

At 8:48 p.m. Brooke Judd and the parent attending with the boy scouts departed the meeting.

G. Action Items

Personnel

1. Hire of Mathew Hebenstreit, FFA Assistant

It was moved by Pat Sheets, seconded by David Judd to approve the hire of Mathew Hebenstriet as the FFA Assistant pending successful criminal and unprofessional conduct checks. It was recommended that he be placed on the Probationary Step of Classification V of the Support Staff Handbook. Roll call vote: Ayes: Judd, Page, Sheets, Perry, Wilson. Motion carried 5-0-0.

2. Hire of Amber Sinclair and Leslie Anthony: Part-time custodian

It was moved by Pat Sheets, seconded by Irene Perry to approve the hire of Amber Sinclair and Leslie Anthony as part-time custodians. Roll call vote: Ayes: Page, Sheets, Perry, Wilson, Judd. Motion carried 5-0-0.

3. Hire of Larry Towery, OMS Wrestling Coach

It was moved by Pat Sheets, seconded by Irene Perry to approve the hire of Larry Towery as the OMS Wrestling Coach. Roll call vote: Ayes: Sheets, Perry, Wilson, Judd, Page. Motion carried 5-0-0.

4. Approval of Volunteer Coaches

It was moved by Pat Sheets, seconded by Irene Perry to approve the following volunteer coaches: Brandon Peters and Derek Smith. Roll call vote: Ayes: Perry, Wilson, Judd, Page, Sheets. Motion carried 5-0-0.

H. Informational Items

None.

I. Public Input

None.

J. Superintendent Report

Superintendent Campbell reported on a variety of topics.

K. Board Input

Board members reported on a variety of topics.

L. Commendations

It was moved by Beth Page, seconded by Irene Perry to approve commendations to Karla Love, Donna Daly, Suzie Kramer for the \$1,200 Fuel Up to Play 60 grant; Ethan Yost: American Farmer Award; Sydney Miller: Star Farmer Award, Dean Peters: Division 5 Coach of the Year. Motion carried 5-0-0.

M. Future Meetings

Monday, January 24, 2010: Regular Board Meeting

Curriculum Committee was canceled from January 20, 2011

N. Adjournment

The meeting was adjourned at 9:16 p.m.

Respectfully submitted,

Olivet Board of Education

TM

OLIVET COMMUNITY SCHOOLS

255 First Street
Olivet, Michigan 49076
(269) 749-9129

Board Meeting Minutes

Minutes: Special Meeting of the Olivet Board of Education
Date: Monday, January 3, 2011
Time: 6:30 p.m. to 10:01 p.m.
Place: Olivet Middle School Library, Olivet, MI 49076

This is a meeting of the Olivet Board of Education, notice of the meeting, time, date and subject matter has been properly posted in accordance with Michigan Statute 15.263. Michigan Statute 15.268 provides for closed session meetings of the Board of Education.

Members Present:

Beth Page, President
Irene Perry, Vice-President
David Judd, Treasurer
Patricia Sheets, Secretary
Rick Platzer, Trustee
Kevin Sharp, Trustee
Ron Wilson, Trustee

Administrators Present:

David Campbell, Superintendent

1. Call to Order
President Page called the meeting to order at 6:30 p.m.
2. Dinner
Dinner was prepared by Karla Love and the district Food Service Staff.
3. Approval of Agenda
It was moved by Irene Perry, seconded by David Judd to adopt the agenda as presented.
Motion carried 7-0-0.
4. Progress Report on Superintendent Goals for 2010-2011
Superintendent Campbell presented on the progress he is making on annual goals.
5. Board Member/Superintendent Future Plans
Discussion.
6. Superintendent Succession Policy
The Board discussed the idea of a Superintendent Succession plan and asked Superintendent Campbell to develop short and long term plans/processes.

At 8:45 p.m. the Board took a short recess. The meeting reconvened at 8:51 p.m.
7. Policy Review
The Board discussed the changes at the MASB Policy Office and the option of having the organization NEOLA work with us on policy. The Board would like more information prior to making a decision on how to proceed.

8. Middle School Principalship
Superintendent Campbell discussed what responsibilities our current principals have and handed out information from Mary Barkley, OMS Principal. The decision was made to post the principal vacancy now (mid-year) rather than hiring an interim at this time.
9. Grants Coordinator
Discussed shifting these responsibilities to Sarah Scott, FPE Principal.
10. Special Education
Discussed shifting these responsibilities to Brock Peters, FPE Student Support Services Coordinator.
11. Mary Retirement Gift/Party
Discussion only.
12. Other
None.
13. Adjournment
President Page declared the meeting adjourned at 10:01 p.m.

Respectfully submitted,

Olivet Board of Education

DC/tm