

# OLIVET COMMUNITY SCHOOLS

255 First Street  
Olivet, Michigan 49076  
(269) 749-9129

Minutes: Special Board Meeting of the Olivet Board of Education: Board Retreat  
Date: Tuesday, August 9, 2011  
Time: 6:30 p.m. to 10:55 p.m.  
Place: Olivet Middle School Library, Olivet, Michigan

## Members Present

Beth Page, President  
Irene Perry, Vice-President  
David Judd, Treasurer  
Patricia Sheets, Secretary  
Kevin Sharp, Trustee  
Ron Wilson, Trustee  
Rick Platzer, Trustee

## Administrators Present

David Campbell, Superintendent  
Randy VanDyke, OHS Principal/Interim Superintendent  
Brooke Judd, Director Data, Operations, Technology  
and Interim Assistant Superintendent

This is a meeting of the Olivet Board of Education, notice of the meeting, time, date and subject matter has been properly posted in accordance with Michigan Statute 15.263. Michigan Statute 15.268 provides for closed session meetings of the Board of Education.

1. Call to Order  
President Page called the meeting to order at 6:30 p.m. and a break for dinner at 6:31 p.m.
2. Adoption of Agenda  
It was moved by Irene Perry, seconded by David Judd to adopt the agenda as presented.  
Motion carried 7-0-0.
3. The Board reviewed and discussed a list of roles and responsibilities for Randy VanDyke and Brooke Judd.
4. Randy VanDyke and Brooke Judd presented and discussed their goals for the year with the Board.
5. Dave Campbell discussed and presented a list of projects to be complete this month and this year to keep board members informed about big issues.
6. The Board discussed Randy and Brooke's contracts related to cell phone reimbursement.  
  
The Board of Education took a break at 7:30 p.m. to go to the stadium to watch the marching band (Parents Night).
7. The group discussed the budget situation and a concern brought to the Board about the elimination of the Maintenance Technician position.

8. Dave, Randy and Brooke gave an update on the elementary principal search and the middle school principal transition.

A lengthy discussion was held about which administrator should assume the responsibilities of Curriculum Director. It was also discussed having a teacher serve in this role. It was determined that this position should be held by an administrator rather than an OEA member. After the Board landed on having Brooke Judd assume these additional responsibilities without additional compensation and to work closely with the instructional coaches, reading specialists and special education Teacher Consultant for additional curriculum/instructional support.

9. Board members reported on their future plans as board members.
10. Superintendent Campbell asked the Board if they were getting too much information or too little information.
11. Superintendent Search: Beth Page reported that she will contact MASB and Michigan Leadership Institute to have them present at the second board meeting in September on their Superintendent Search services.
12. Adjournment  
The meeting was adjourned at 10:05 p.m.

Respectfully submitted,

Olivet Board of Education  
TM